

Town of Robbinsville
Regular Board Meeting Minutes
July 7th, 2021
Town Hall

A Regular Town of Robbinsville Board Meeting was called to order by Mayor Steve Hooper at 1:00 PM at the Town Hall on July 7, 2021.

Council present: Brian Johnson, Debbie Beasley, Shaun Adams

Approval of Agenda:

Brian Johnson made a motion to approve the agenda, with the change to move item #4 -Resolution – Employee Paycheck Signature approval after closed session. Debbie Beasley the motion. Shaun Adams voted against. Motion passed.

Approval of meeting minutes:

Brian Johnson made a motion to approve the June 2, 2021 Public Hearing and Regular Board meeting minutes. Debbie Beasley seconded. Vote unanimous.

Public Comment:

Brian Johnson made a motion to open public comment at 1:05 PM. Shaun Adams seconded the motion. Vote unanimous. There was no public comment. Brian Johnson made a motion to close public comment at 1:06 PM. Shaun Adams seconded the motion. Vote unanimous.

Old Business:

Town Hall Mold Issue:

Mayor Hooper stated that he is waiting on additional quotes for the drainage issue in the basement. Sonya Webster stated that the two dehumidifiers in the basement need to be set-up to drain.

Collins – drainage issue – update:

Tabled.

Graham County Historic Association – Right of Way – tabled.

Brian Johnson made a motion to table this issue, Debbie Beasley seconded the motion. Vote unanimous.

Golf Cart Tags:

Tabled.

Hometown Tax – water pressure issue:

Tabled.

Road Improvement Quotes:

Tabled.

Sale of Town Equipment Bids:

The Board asked the Finance Director to send the Board a list for advertisement and then post advertisement in the Graham Star for the two weeks prior to the next meeting with a deadline for bids as July 31, 2021.

New Business:**Mayor Update:**

Mayor Hooper updated the Board on a minor Sewer Plant repair and a Zoom meeting he attended.

Finance Update:

The Finance Director stated that the June 2021 tax collection rate is 98%, and the prior year June 2020 tax collection rate was 96%. She presented the June 30, 2021 Budget vs Actual report. She commended the Town department heads; Lamar Williams, Carrie Stewart, and Chadd Carpenter; on their assistance this year with the Budget and expenses. She stated at year end close out she had all the Town's expenses for the year except the Board Attorney May and June invoices. The Town Audit will begin next week on July 12, 2021.

Maintenance 1 Position - Advertisement:

The Finance Director stated that Brian Johnson and Debbie Beasley had verbally approved for her to post an ad in the Graham Star on June 29, 2021 for a maintenance worker position. The ad will run two weeks, with a July 31, 2021 application deadline.

Junaluska Water Tank Road Repairs - quotes:

Tabled.

Meter Replacements – assist with TCWP grant:

The Finance Director stated that the State will not approve the TCWP grant since the Town is only able to account for 50% usage of water produced each month. Joel Storrow, Keith Buff, and Randy Welch have reviewed this issue for the Town and the first step the Town should take is to replace all customer water meters that do not work. She presented a list of meters that do not work – some date back to August 2019. The Board agreed that all these meters need to be replaced by the end of the month. Mayor Hooper stated that he will make sure this is completed.

Petition for Annexation Hackney Petroleum:

Debbie Beasley made a motion to proceed with the procedures for the Hackney Petroleum Annexation. Brian Johnson seconded the motion. Vote unanimous. The Town's attorney stated that she will give the petition to the Town Clerk to be certified and the Town Clerk will bring it back to the August Board meeting.

Audit Contract:

Debbie Beasley made a motion to approve the Audit Contract from Ray, Bumgarner, Kingshill & Assoc., PA. Brian Johnson seconded the motion. Vote unanimous.

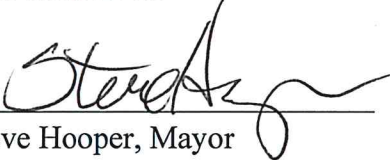
Closed Session :

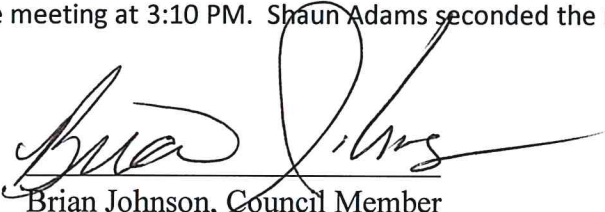
Debbie Beasley made a motion to go into closed session at 1:55 PM. Brian Johnson seconded the motion. Vote unanimous. Brian Johnson made a motion to come out of closed session at 3:00 PM. Shaun Adams seconded the motion. Vote unanimous. There were no decisions made during closed session.

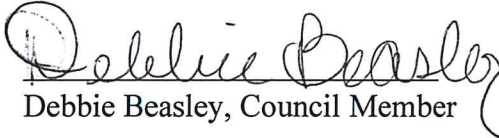
Resolution – Employee Paycheck Signature approval:

Brian Johnson stated that the Board already has a secondary signature policy in place, so there is no action needed.

Debbie Beasley made a motion to adjourn the meeting at 3:10 PM. Shaun Adams seconded the motion. Vote unanimous.

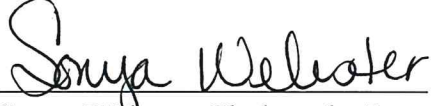

Steve Hooper, Mayor


Brian Johnson, Council Member


Debbie Beasley, Council Member


Shaun Adams, Council Member

ATTEST:


Sonya Webster, Clerk to the Board